

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year

2012-13

#### I. Details of the Institution

1.1 Name of the Institution

Govt. Arts & Science College

1.2 Address Line 1

Kamareddy

Address Line 2

District: Nizamabad,  
Andhra Pradesh.

City/Town

Kamareddy

State

Andhra Pradesh

Pin Code

503111

Institution e-mail address

gdc.kmr@gmail.com

Contact Nos.

9440974887

Name of the Head of the Institution:

C.Prabhakar

Tel. No. with STD Code:

08468-220865

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

**OR**

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	75	2005	2010
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-13 on 24-07-2015 (DD/MM/YYYY)4
- ii. AQAR \_\_\_\_\_ - \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ - \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ - \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Social Work

1.11 Name of the Affiliating University (for the Colleges)

Telangana University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	--		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other ( <i>Specify</i> )	State Govt. Non Plan Budget
UGC-COP Programmes	-		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	4
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	3
2.4 No. of Management representatives	-
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and community representatives	2
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	-
2.9 Total No. of members	12
2.10 No. of IQAC meetings held	4

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome is achieved by the end of the year \*

Plan of Action	Achievements
Annexure –I enclosed	Annexure –II enclosed

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	02		02	
UG	12		04	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	-			
Others				
<b>Total</b>	14		06	

Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	
Annual	12

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Rural Industrialization I Paper has been revised

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Department of Social Work has been introduced (M.S.W)

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
24				24

2.2 No. of permanent faculty with Ph.D.

03
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
						24	26	24	26

2.4 No. of Guest and Visiting faculty and Temporary faculty

Contract -12	Guest-14
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	01	-
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- |   |
|---|
| <ul style="list-style-type: none"> <li>• Class room seminar and group discussions,</li> <li>• Quiz Competitions in the subjects,</li> <li>• Remedial Classes for failed students</li> </ul> |
|---|

2.7 Total No. of actual teaching days during this academic year

146
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NIL
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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03	-	-
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2.10 Average percentage of attendance of students

76%
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2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	152	12	18	49	5	48
B.Com	91	9	23	7	-	33
B.Sc	202	16	33	03	-	18

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Unit Test /Seminars/ assignments/ Half yearly / Pre-final are being conducted in regular intervals  
Group Discussions and Quiz competitions are conducted

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	19		11
Technical Staff	01	0		0



## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Lecturers are motivated to take up research activities in their respective subjects

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges  
 Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE

Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
 National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
 National level  International level

### 3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>		
NCC	<input type="text" value="4"/>	NSS	<input type="text" value="3"/>	Any other	<input type="text" value="1 (youth Festival)"/>

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Tree Plantation, Blood donation,
- AIDS Awareness, Consumer Awareness , Clean and Green , digging of Rainwater Harvesting Pits , Anti Ragging campaign activities are under taken.
- Environmental Protection , Socio-Economic Survey , Personality Development and awareness on Government Welfare Schemes were undertaken in NSS Special Camps

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	180 acres			
Class rooms	23			
Laboratories	15			
Seminar Halls	01			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

Administration is partially computerised. & Library Partially Computerised

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	17,604	12,27,773/-	196	25,000/-	17,800	12,52,773/-
Reference Books	5,000	8,40,000/-	-	-	5,000	8,40,000/-
e-Books	-	-	-	-	-	-
Journals	11	9,600/-	2	2400/-	13	12,000/-
e-Journals	-	-	-	-	-	-
Digital Database	8,000	-	-	-	-	-
CD & Video	-	--	-	-	-	-
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	61	2	03	0	0	3	0	0
Added	0	0	02	0	0	1	0	0
Total	61	2	05	0	0	4	0	0

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

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#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	-
iii) Equipments	-
iv) Others	-
<b>Total :</b>	-

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- SC, ST, BC,EBC , Minority students are motivated to apply Govt. scholarships
- Remedial classes for failed students , special classes for slow learners .
- Industrial Tours , Career Guidance , Games and Sports were organised

#### 5.2 Efforts made by the institution for tracking the progression

- Result analysis , feedback analysis were undertaken
- Remedial class result is analysed

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1415	130		

#### (b) No. of students outside the state

NIL

#### (c) No. of international students

NIL

Men	No	%	Women	No	%
	956	62		589	38

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
85	507	145	975	0	1712	61	471	168	844	01	1545

Demand ratio 1:1.4

Dropout % - 7%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

JKC trained the students in employability skills ,  
Coaching for M.A Economic Entrance

No. of students beneficiaries

30

### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others ( PG)

### 5.6 Details of student counselling and career guidance

1. Career Guidance Cell provides the information about job opportunities both in private and public sector.  
2. It also provides guidance to the students for higher education

No. of students benefitted

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	27

### 5.8 Details of gender sensitization programmes

- Women Empowerment Cell was established to look after the welfare of women students in the college
- Women Grievance Cell Organised self-defence.
- It also organised health camp for the women students
- Campaign against Anti-Ragging

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	1262	24,75,128/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

3 Special camps by NSS

5.13 Major grievances of students (if any) redressed: NIL

## Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p><b>Vision:</b></p> <ul style="list-style-type: none"> <li>• To dispel darkness and backwardness from the people of this area</li> <li>• To bring in all-round development of the students of this college</li> </ul> <p><b>Mission:</b></p> <ul style="list-style-type: none"> <li>• To administer academic programmes rigorously</li> <li>• To stress that education is for enlightenment</li> <li>• To make this institution a centre of academic excellence</li> <li>• To meet the national objectives of higher education, namely Equity, Efficiency and Excellence (3 E's)</li> </ul>
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## 6.2 Does the Institution has a management Information System

YES

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

Curriculum is developed by the members of BOS in the university  
Members of the BOS suggest the university to modify the curriculum as per recent trends

### 6.3.2 Teaching and Learning

**Teaching:** Nominates the teachers for faculty development programmes and quality improvement programmes and the feedback from the students is analysed and inputs are handed over to the faculty members.

**Learning :** Student Enrich learning through seminars projects , assignments , extension lectures , group discussions and educational tours

### 6.3.3 Examination and Evaluation

Unit tests , Half Yearly and Pre-final Examinations and Practicals are conducted at regular intervals .  
Students are evaluated in terms marks secured in their examinations

### 6.3.4 Research and Development

Faculty members are encouraged to pursue research Programmes and to undertake Minor Research Projects.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Text Books , Reference Books and need-based journals and magazines are purchased by the library

Computers are regularly upgraded with new software

### 6.3.6 Human Resource Management

College follows rules and regulations framed by the Collegiate Education.

Faculty members took the additional responsibilities of various co-curricular and extracurricular activities

Encouraging both teaching and non-teaching staff to pursue for higher education

Providing opportunities to the faculty members to attend the Orientation and Refresher Courses to enhance and upgrade teaching skills

### 6.3.7 Faculty and Staff recruitment

Public Service Commission of the State Government recruits the permanent staff  
Regional Joint Director recruits Contract Faculty  
Dept. concerned recruits the Guest faculty purely on the basis of merit in the demo class

### 6.3.8 Industry Interaction / Collaboration

Gayathri Sugar Factory a neighbouring Industrial Estate, Jersey, Dairy Products , CCMB, Agricultural Research Centres facilitate the field trips for students

### 6.3.9 Admission of Students

Admissions are conducted as per the merit list prepared by Admission Committees at the college level

Admission committees give admissions to the students as per the Government norms.

6.4 Welfare schemes for

Teaching	Medical Checkup Camp/ Staff Club/ Home loans
Non teaching	Medical Checkup Camp/ Festival Loans/ Loans for buying vehicles
Students	Medical Checkup Camp/ Counselling / Sensitization on Scholarship/ Govt. Welfare Schemes

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	IQAC
Administrative	No	-	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

20 % marks are allotted for Practical Exams and 20% for Internal Exams and 60 % for University Exams in Arts & Commerce Programmes  
50 marks are allotted for Practical Exams and 20% for Internal Exams and 80% for University Exams in Science Programmes

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

#### 6.11 Activities and support from the Alumni Association

- Interaction with students were arranged to share their knowledge and experience
- Constructed Water Storage tank for watering the plants in the Garden
- Constructed platforms around the trees for walkers / students
- Developed Gardens in either side of the entrance of the college
- Encouraged the students by awarding Gold Medals from Alumni Associations

#### 6.12 Activities and support from the Parent – Teacher Association

- Suggestions were taken from the parents in parents teachers meeting and faculty members acted accordingly
- Maintenance of ROS Plant for pure drinking water
- Clean and Green of the college campus was maintained
- Toilets for women students were renovated

#### 6.13 Development programmes for support staff

- Regular NSS activities were undertaken by the NSS Officers with the help of faculty members
- Special Camps were organised by the NSS PO's with the faculty support
- Water Pollution, Human Rights , Adulteration of Milk Petrol awareness camps organised

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree Planation is a continuous process on the college campus .
- Rain water harvesting pits were dug in the college premises
- Campaign against use of plastic bags was also taken up
- Check Dam was constructed to increase ground water level

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Awarded Gold Medals to the meritorious students
- Engaged Remedial Coaching classes for failed students
- Displayed employment news on the college notice board

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Guest Lectures and seminars , Group discussions were conducted as planned in the beginning of the year by expert and experienced faculty \
- Quiz Competitions , Cultural Competitions field trips were organised as per the guidelines issued by CCE

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Awarding Gold Medals to the Meritorious students
- Displaying the rare achievements of the youth on the college notice board so as to inspire other students

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Tree Planation is a continuous process in the college campus .
- Campaign against use of plastic bags was taken up

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**8. Plans of institution for next year**

Annexure enclosed

*Name : G. Ravi Kiran , Lecturer in Hindi*

*Name : C.Prabhakar, PRINCIPAL*

*Govt. Arts & Science College, Kamareddy*

*Govt. Arts & Science College, Kamareddy*

*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

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